# भारतीय कपास निगम लिमिटेड

**THE COTTON CORPORATION OF INDIA LIMITED**

(भारतसरकारकाएकउपक्रम) (A Government of India Undertaking)

CIN: U51490MH1970GOI014733

शाखाकार्यालय: भवननारायणनिलयमनिवास, होटलज्योतिमहलकेपास,कैंनवेन्टरोड,रायगडा765001 –

BRANCH OFFICE: BHAVAN NARAYAN NILYAM NIVAS, NEAR JYOTI MAHAL HOTEL, CONVENT ROAD,RAYAGADA-765001, ODISHA.

दूरभाषसंख्याTel No: 06856-224616, फैक्ससंख्या Fax No: 06856-226013,

वेबसाइट Website: www.cotcorp.org.in , ईमेलE-mail – rayagada@cotcorp.com, वस्त्रमंत्रालय)भारतसरकार( Ministry of Textiles (Govt. of India), Web site : www.ministryoftextiles.gov.in


**Ref: CCI/RGDA/PVT GOWDOWN/87/2019-20/** **Date: 13/01/2020**

## RE-TENDER NOTICE FOR HIRING OF PRIVATE GODOWNS

Sealed Tenders are invited from reputed and well-constructed Godowns/Warehouses owned by individuals, companies, institutions, service providers etc. Located in the in the **Districts of Rayagada, Kalahandi & Bolangir**.

Tenderer should submit the tender as under:

1. Envelope "A" : Envelope marked as "Technical Bid-" which should contain all enclosures (as mentioned in terms & conditions), and D.D of Rs.112/-
2. Envelope "B": Envelope marked as "Financial Bid" which should contain Financial Bid only
3. Envelope "C" : It should contain both Envelope –A & Envelope-B.

Each envelope should be superscribed as **"TENDER FOR PRIVATE GODOWNS FOR STORAGE OF F.P.BALES - COTTON SEASON 2019-20"** and should contain the name and address of the tenderer at the bottom.

The Tender form duly completed in all aspects addressed to the Asst. General Manager, should reach to the above address on or before **18.01.2020 upto 2.00 p.m.** and the same will be **opened at 2.30 p.m**. on the same day, in the presence of tenderers who may wish to remain present. The cotton bales will be stored only after ascertaining the storage worthiness of godown by our Committee which will be done prior to engagement of godown.

The prescribed Tender Forms along with terms & conditions can be obtained at the Branch Office, **Rayagada** during working hours on any working day, on payment of Rs.112/- (Rupees One hundred twelve only including GST) by way of DD/Pay Order drawn in favour of "The Cotton Corporation of India Ltd" payable at **Rayagada** upto **1.00 p.m on 18.01.2020** and the same is also available at CCI's website http://www.cotcorp.org.in and government portal http://www.eprocure.gov.in Downloaded tenders should be accompanied with Rs. D.D/Pay Order of Rs.112/- in favour of "The Cotton Corporation of India Ltd." payable at **Rayagada** along with the tender form. MSEs are exempted from payment of tender fees on production of valid MSME certificate along with tender form.

The Corporation reserves its right to accept or reject partly or fully any or all tenders.

**ASST.GENERAL MANAGER**

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वेबसाइट Website: www.cotcorp.org.in , ईमेलE-mail – rayagada@cotcorp.com, वस्त्रमंत्रालय)भारतसरकार( Ministry of Textiles (Govt. of India), Web site : www.ministryoftextiles.gov.in


**Tender Form No.** **Tender Form Fees : Rs.112/-**

**BID-I (TECHNICAL)**

## TENDER FORM FOR HIRING OF PRIVATE GODOWNS FOR 2019-20 SEASON

| | | |
|---|---|---|
| **1.** | **Name of Godown (Full address of Godown along with land mark)** | |
| **2.** | **Name of Godown Owner (Individual, Companies, Institutions etc.) Registration certificate from concerned Register to be enclosed in case of companies and institutions.** | |
| **3.** | **Name of Contact Person & Telephone No./Mobile No.** | |
| **4.** | **PAN No. (Xerox copy to be enclosed)** | |
| **5.** | **GST NO. if any. (Xerox copy to be enclosed)** | |
| **6.** | **Availability of Weigh bridge, its capacity & working condition. If no, please specify nearest weight bridge and its distance** | |
| **7.** | **Whether CCTV Cameras with at least one month backup facility installed or not. If Yes, please specify points where installed** | **YES / NO**<br>**No. of Cameras:**<br>**Points:** |
| **8.** | **Availability of:**<br>**a) Boundary Wall ( 4 sides)**<br>**b) Pakka approach roads** | **YES / NO**<br>**YES / NO** |

| | | | | |
|---|---|---|---|---|
| **9.** | **Area of the godown** | **Total Carpet Area** | **Approx. Number of bales that could be stored (1 bales can be accommodated in 2.5 sq. ft. approx)** | |
| | | | | |
| **10.** | **Area to be offered to CCI for storage of F.P. bales** | **Area……. Sq. ft.**<br>**Total Capacity: ……. In Cotton Bales**<br>**No. of Compartments:……..** | | |
| **11.** | **Firefighting facilities available in godowns:** | | | |
| | **a. Availability of continuous Water Source**<br>**(Well, Tube well, bore well, Over head tank, Underground tank etc. and its capacity)** | | | |
| | **b. Availability of Hydrants (No. of water hydrants available with hose pipe with nozzle)** | | | |
| | **c. Availability of Fire Extinguishers** | **No. of fire extinguishers** | **No. of sand buckets** | **No. of water Drums** |
| | | | | |
| **12.** | **Distance from the Fire Station along with name of the Fire Station** | | | |
| **13.** | **Whether any HT/LT Lines are Passing through the godowns premises.** | | | |
| **14.** | **Floor of Godown :** | **Pakka / Kachha** | | |
| **15.** | **Roof of Godown :** | **Cemented / Tin sheet / Other, specify _____** | | |
| **16.** | **Bank details :** | **Bank Name :**<br>**A/c No :**<br>**IFSC No. :**<br>**Branch :** | | |

**We accept all terms and conditions of tender**

**Authorised Signature:**

**With Stamp & Seal**

**Place:**

**Date:**

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**Ref: CCI/RGDA/PVT GOWDOWN/87/2019-20/** **Date: 13/01/2020**

## T E R M S & C O N D I T I O N S

Sealed Tenders are invited from reputed and well constructed godowns/warehouses owned by individuals, companies, institutions, service provider etc. for storage of Fully Pressed Cotton Bales at located in the in the **Districts of Rayagada, Kalahandi & Bolangir**.

Tenders should reach to this office on or before **18.01.2020 upto 2.00 p.m**. The tenders will be opened on the same day at **2.30 p.m.** in the presence of the Tenderers who remain present at that time. The terms & conditions of the Tender are as under: -

Tenders should be submitted in the prescribed format in form of BID-I & BID-II. The tender should submit these two bids in separate sealed envelopes duly marked as BID-I (Technical) or BID-II (Financial) and then place the two sealed envelopes into one envelop duly sealed and superscribed as " **TENDER FOR GODOWNS FOR STORAGE OF F.P.COTTON BALES FOR 2019-20 SEASON**" addressed to the Branch Manager, The Cotton Corporation of India Ltd., **Rayagada**.

1. Preference will be given to the godowns having large storage capacity at single location.

2. The Godown should be well constructed with proper pakka approach roads from main road to all loading points in the godown. Godown should also have boundary / compound wall on all four sides and it should be as per insurance norms. If there is any delay in giving delivery of F.P.Bales by way of trucks/containers getting stuck up in the godowns due to lack of proper pakka roads in the godowns, or for any other reason, then any charges incurred to the Corporation due to delayed delivery or any other charges incurred will be recovered from the godown rent bills payable. .

3. The tender application must have PAN allotted by Income Tax Department and GST Registration Number (if any).

4. The rate should be quoted on PER BALE PER MONTH BASIS inclusive of all taxes/cess etc. excluding GST.

5. The contract will be effective from the date of occupancy of the particular godown.

6. Once rates are finalized no escalation in the rates will be accepted during the contracted period for any reason and no extra charges will be paid by the Corporation.

7. Tenders should be submitted strictly in the prescribed tender form along with terms and conditions which can be had from Branch Office **Rayagada**. during working hours on any working day, on payment of Rs.112/- (Rupees One hundred twelve only including GST) by way of DD/Pay Order drawn in favour of "The Cotton Corporation of India Ltd" payable at **Rayagada**. upto **1.00 p.m** on **18.01.2020**. Downloaded tenders should be accompanied with Rs. D.D/Pay Order of Rs.112/- in favour of "The Cotton Corporation of India Ltd." payable at **Rayagada**. along with the tender form. MSEs are exempted from payment of tender fee on production of valid certificate along with tender.

8. All columns in the tender form should be filled clearly and legibly. Tender form found incomplete in any respect is liable to be rejected.

9. Preference will be given to those godowns having facilities such as office, CCTV,watchman, weighbridge (if not, atleast nearby weighbridge facility) and all other facilities as may be required for the purpose of storage of the bales. It is agreed and clarified that the godown owner shall not levy any charge for such facilities by way of rent or otherwise and no such charges whatsoever shall be payable by CCI for providing such facilities.

10. The godown shall preferably have office accommodation at the schedule property along with the furniture, fixtures for use by CCI free of cost. Telephone bill shall be reimbursed as per actual use.

11. The stacking plan shall be as decided by CCI representative. The stacking plan will be prepared by ensuring that a gap of at least 2 feet is maintained from the wall to each lot and also at least 2 feet gap in between each lot. No lots should be stacked in front of shutters.

12. The godown should have adequate and proper arrangements for water storage/availability of water such as overhead tank/water sump/bore well etc., and continuous water supply to the schedule property and also arrangement of proper firefighting operations in case of need and also keep ready all other firefighting arrangements / equipment which may be required in case of emergency. The godown should have proper and adequate firefighting facilities as stated below :

    - Fire extinguishers each with valid expiry date @ one cylinder per shutter.
    - Water drums (big size) @ 02 per shutter.
    - Sand buckets @ 02 per shutter.
    - No-Smoking board at each prominent wall of the Godown.
    - Name of the godown/compartment to be written in all the wall of the godown clearly.

13. There should not be live electric connections in the godowns.

14. There should not be any water leakages inside the godown and if any damages to the stock occurred due to water leakages shall be liable to be recovered from godown management/owner. In case of any repair required for the godown, the same should be repaired without any delay. All the windows of the godowns should be closed from inside without any holes or scope of entry. All the ventuilators (upper side and windows) should be sealed properly with meshes so that no birds such as pigeons shall enter inside the godowns.

15. The godown owner should provide dunnage material free of cost prior to stacking of bales so that the lower layer of bales does not get any dust and does not get contaminated by any kind of foreign material.

16. Sufficient Trolleys and adequate facilities for the weighment of the goods of CCI will be made by the godown owner.

17. The godown owner shall make and maintain its own adequate arrangements for the weighment of the goods by CCI and shall maintain adequate number of weighing scales duly certified by the Weights & Measures Department of the government.

18. . No inflammable substance, dry grass / plants etc should be present outside godowns. Maintenances / removal of these substances will be the responsibility of godown owner / management free of cost.

19. The godown owner shall bear and pay regularly the lease rent, land revenue, property tax, nonagricultural tax and /or other taxes and outgoings payable with respect the schedule property and shall ensure that no such taxes/outgoings shall remain in arrears at any point of time. Further, the godown owner hereby agrees and undertakes to keep the schedule properly during the pendency of this agreement free from all encumbrances, claims and demands of whatsoever nature.

20. Corporation shall have no responsibility towards any liability on account of any pending loan / advances or legal matter related to the godown.

21. The godown owner will insure and keep the schedule property insured during the period of this agreement at their own costs and expenses and shall give a copy of Insurance Policy and renewals thereof to the CCI for its record. Insurance of the stocks stored by corporation shall be covered by the Corporation and insurance of the godown building should be covered by godown owner and incase of any mishap, the Corporation will not be liable to make good the losses if any to the godown owner.

22. The lock and key of the godowns shall be under the custody of CCI. In case of management under CWC, lock & key would be under the custody of CWC management.

23. **Payment Condition**: In case of the payment of rent, on per bale per month basis (Plus GST if applicable). the rent will be paid on monthly basis for the Number of bales stored in the godown during the month. The tenderer shall have to raise the monthly bill on the rates finalized by the Corporation and payment will be made after statutory deductions. Payment will be made through RTGS / NEFT / e- payment.

24. **Vacating of godowns:** In case if godowns are hired on per bale per month basis, the rent shall be applicable on per bale basis till the entire stock of the Corporation is vacated from the godown. The godown shall be vacated at any time during the contract period without prior notice.

25. Godown will be hired on the basis of requirement, its cost effectiveness and after its inspection for suitability of storage of Corporation's stock and the decision taken by the Corporation in this regard shall be final.

26. Before engaging the godown, survey will be done by CCI officials. Only after the godown is found to be satisfactory in the survey, then only agreement will be made with the godowns which are found to be satisfactory.

27. The godown owner have to follow all the acts/ rules applicable in the State of Odisha pertaining to warehouses and the Corporation will be not responsible for any violation of the same.

28. Godown owner should give undertaking at the time of agreement that there will not be any interference from local truck association / anti-social elements or any other disturbing elements at their godown premises which may hamper smooth dispatch of F.P.Bales. If any such cases arises and the Corporation has incurred any losses due to that, the godown owner is liable to make good the losses if any to the Corporation.

29. In the case of any leased Godowns, a copy of the registered Agreement between both the parties has to be submitted to the Corporation while entering into agreement with the Corporation.

30. Godowns should have CCTV camera at entry and exit points. In case CCTV Camera is not installed, godown owner / management will ensure installation of CCTV Camera before engagement of the godown. The godown owner should ensure that there are no electric installations such as wires, circuits inside the godowns in a manner which would affect the safety of CCI's stocks inside the godowns.

31. Hamali expenses will be borne by the Corporation towards carrying, stacking, de-stacking and weighment charges. However if Godown is situated within Premises of a G& P factory hired by CCI then bales pressed in same factory are to be transported to godown within premises of same factory by ginner himself at no extra cost.

32. In case if the rates are finalized between tenderer and Corporation, the tenderer shall have to enter into an agreement on Rs.100/- non-judicial stamp paper with the Corporation. The Copy of the agreement may be obtained from the Branch Office on any working day.

33. The Corporation reserves it's right to accept or reject partly or fully any or all tenders without assigning any reason thereof.

34. In case the tenderer has any query about the tender/bidterms and conditions and /or tender/bid is rejected tenderer may seek the reasons for rejection from Branch Office, Rayagada.

35. The Corporation is not bound to allocate minimum work or utilize any minimum capacity / space of the godown

36. Dispute, if any arises out of the contract will be refered to the arbitrator (not an employee of the corporation) whose appointment shall be made by the Branch Manager, Rayagada and the decision of the arbitratior will be binding on both the parties. The dispute shall be governed by Arbitration and conciliation Act 1996.

37. If any dispute arises this contract will have jurisdicition of Rayagada only.

## DECLARATION

I/we hereby undertake to abide by all the terms and conditions (points 1 to 37 mentioned in the tender document) of the tender supplied by the Corporation and a copy annexed herewith duly signed.

We agree with the above Terms and conditions.

**Name & Signature of the Tenderer with seal**

Place :

Date :

**On Party's Letter Head**

**FINANCIAL BID -II**

**TENDER FORM FOR HIRING OF PRIVATE GODOWNS FOR STORAGE OF F.P COTTON BALES**

| Sr. No. | Particular | Rate per Bales per Month (in Rs.) * |
|---|---|---|
| 1 | Fully pressed Cotton Bales | |

**Note : * Above rates are including all the taxes & excluding GST**

**I / We hereby undertake to abide by all the term & condition of this tender. I am ready to give the godowns mentioned in technical bid I at the above rates to the Corporation for cotton season 2019-20 (up to 30.09.2020 or till the stock last). As provided in the term, I shall sign the written agreement with the Corporation.**

**Date:**

**Signature of the Godown owner**

**Name :_____**

**Father's Name :_____**